



FEMA

W-22012

October 6, 2022

MEMORANDUM FOR: Write Your Own (WYO) Principal Coordinators, WYO Vendors, and the National Flood Insurance Program (NFIP) Direct Servicing Agent

FROM: 
Jeffrey Jackson
Assistant Administrator (Acting) for Federal Insurance and Mitigation Administration

SUBJECT: Hurricane Ian Claims Payment Process

Hurricane Ian has caused widespread flooding in Florida, Georgia, South Carolina, North Carolina, and Virginia. Due to the catastrophic flooding impacts of Hurricane Ian, the Federal Emergency Management Agency (FEMA) is issuing this bulletin to ensure quality customer service in these extreme circumstances. This bulletin describes the claims process and the responsibilities of the NFIP insurers (WYO Companies and the NFIP Direct) for Hurricane Ian claims.

I Authorization to Evaluate and Pay Claims based on Unsigned Adjuster's Report

Pursuant to my authority under the Standard Flood Insurance Policy (SFIP) and FEMA's regulations, NFIP insurers must exercise the option to accept their adjuster's report to evaluate and pay a claim instead of a signed proof of loss. Additionally, I conditionally waive the requirement that the policyholder must sign the adjuster's report.¹ To issue payments under this conditional waiver, NFIP insurers must provide policyholders with the following:

1. A copy of the adjuster's report supporting the claim payment(s);
2. If the payment is less than the adjuster's report, a written explanation of the difference;
and
3. A letter in the form and substance of the template attached to this bulletin (Adjuster Report Claim Payment Letter).

NFIP insurers may also make more than one payment on a claim using this conditional waiver. This conditional waiver is effective through the expiration of the applicable deadline to submit a proof of loss.

¹ As a condition to receiving a claim payment, the Standard Flood Insurance Policy (SFIP) requires a policyholder to first submit either a signed proof of loss or the insurer, at its option, may accept a signed adjuster's report instead of a Proof of Loss. Article VII.J of the Dwelling Form of the SFIP (Appendix A (1) to 44CFR Part 61); Article VII.J of the General Property Form of the SFIP (Appendix A(2) to 44 CFR Part 61); Article VIII.J (Appendix A(3) to 44 CFR Part 61).

A policyholder may still submit a signed proof of loss when they disagree with the adjuster's report. When this occurs, the policyholder must provide their NFIP insurer with a signed proof of loss with supporting documentation, such as a contractor's estimate, bills, receipts, photographs, and other related documents.

II. Proof of Loss Deadline Extension

To allow enough time for policyholders to evaluate their losses and the adjusters' reports, I am extending the 60-day proof of loss deadline. The deadline for submitting a compliant proof of loss for Hurricane Ian is 365 calendar days (one year) from the date of loss.

III. Applicability

This bulletin applies to all NFIP claims associated with the following Event Designation Numbers (EDN). FEMA will update the EDN numbers for additional impacted areas as needed:

<u>State</u>	<u>EDN</u>	<u>Dates of Loss</u>
Florida	FL0222	September 26, 2022, and continuing
Georgia	GA0222	September 29, 2022, and continuing
South Carolina	SC0222	September 29, 2022, and continuing
North Carolina	NC0222	September 30, 2022, and continuing
Virginia	VA0222	September 30, 2022, and continuing

IV. Authority

42 U.S.C. § 4019(a); 44 CFR §§ 61.13(d), 62.23(k); SFIP Dwelling Form, Article VII.C; SFIP General Property Form, Article VII.C; SFIP Residential Condominium Building Association Policy Form, Article VIII.C; WYO Financial Assistance/Subsidy Arrangement, Article III.G.1.

Please direct any questions regarding this bulletin to FEMA-FIDClaimsMailbox@fema.dhs.gov.

Attachment: Adjuster Report Claim Payment Template Letter

cc: Vendors, IBHS, FIPNC, Government Technical Representative

Required Routing: Claims, Training, Underwriting, Adjusting Firms, Independent Flood Adjusters

ADJUSTER REPORT CLAIM PAYMENT LETTER

Dear [NAME OF INSURED]:

Thank you for trusting the National Flood Insurance Program with your flood insurance needs. We are sorry for your flood loss and hope that your flood insurance policy will help you recover quickly. At this time, we have determined that you are owed \$XXX.XX (building) and \$XXX.XX (contents) under your flood insurance policy. The following is your covered flood claim breakdown:

Building Covered Damages:	\$	Contents Covered Damages:	\$
Previous Building Payment:	\$	Previous Contents Payment:	\$
Building Deductible:	\$	Contents Deductible:	\$
Building Payable Amount:	\$	Contents Payable Amount:	\$

We have exercised our option to accept your adjuster's report of your flood loss instead of a signed proof of loss to evaluate and pay your claim. Enclosed you will find one or more checks for the amounts indicated above. The adjuster's report accompanying this letter explains the basis for the enclosed payments. Please carefully review the report and contact your adjuster to discuss any questions.

Per your flood insurance policy, building coverage payment checks will include any mortgage lenders or other loss payees determined to exist at the time of the loss. Mortgage lenders and other loss payees included on your payment will provide you with information on how to access the claim funds.

Accepting this payment does not waive any of your rights to seek further payments under your flood insurance policy. If you find additional flood damage that was not included in the adjuster's estimate or if the cost to repair the flood damage exceeds the adjuster's estimate, you may request an additional payment in accordance with the terms and conditions of the Standard Flood Insurance Policy.

If you have any questions, have additional documentation for us to review, or need additional assistance, please contact your adjuster or our claims representative at (800) XXX-XXXX.

Sincerely,